



A.B.T
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الاختبار المعياري Benchmark Test

The Seven logistical stages

The Implementation of ABT Assessments



www.abt-assessments.com



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ABT support



1. Students' registration

- Fill out the forms based on the assessment you will conduct ([Download](#)).
- School Must Complete all the information required.
- The school is responsible for all the data provided.
- The school need to share the forms after completing them with Support@abt-assessments.com
- The school will receive the login details within 24 hours.

Validate the Years of learning Arabic

- This will be for Arabic as an additional language only.
- The school **MUST** provide the students with accurate years of learning Arabic.
- ABT will assign the students to conduct ABT assessments based on the years of learning Arabic provided.
- The school must calculate the years of learning Arabic, including the current year.
- There is No Zero for learning Arabic, and the range must be 1-12 Years.
- The years of learning Arabic must be calculated from the joining date in the country.

Information required

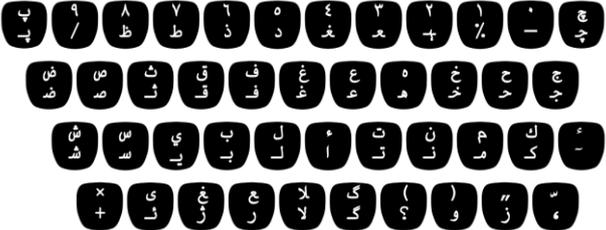
- ❖ All the information required is essential to the analysis of the data.
- ❖ The information must be provided in the same ABT forms.
 - **Student`s Full English name.** (Forename then Surname)
 - **Student`s ID** at the school.
 - **Nationality.**
 - **Grade** (The British schools can provide the data based on the year; we will reduce one year to match the Grade system) **Ex:** Year 4 = Grade 3.
 - **Section** **Ex:** (3A, 6B ... etc.).
 - **Gender** (Boys or Girls).
 - **Years of learning Arabic** (Non-Arabs Only), and the range must be 1-12.
 - **SEN** / The students of Determination (Yes or No).
 - **G&T** / Gifted and Talented students (Yes or No).

2. The assessment's preparation

To ensure the assessment's implementation goes smoothly, the school must ensure all the assessment requirements.

The assessment requirements

- The below requirements are essential.
- All the info (URL, username, password, student info and assessment info) are available in the login cards.
- The assessment works with all devices.
- Last Google Chrome / IOS / Android and Windows Version update is required.

#	The Requirements
1	<p>You MUST use Google Chrome as a default browser (Compulsory)</p> 
2	<p>Arabic keyboard There is an online keyboard (Optional)</p> 
3	<p>Headset (Microphone and Headphones) (Compulsory)</p> 

Demo assessments

- Join www.ABT-assessments.com
- Select Demo assessments.

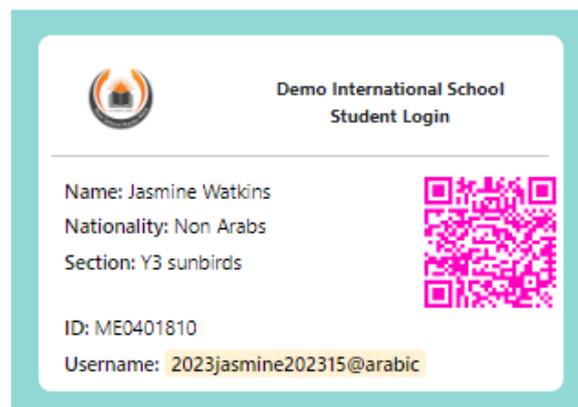
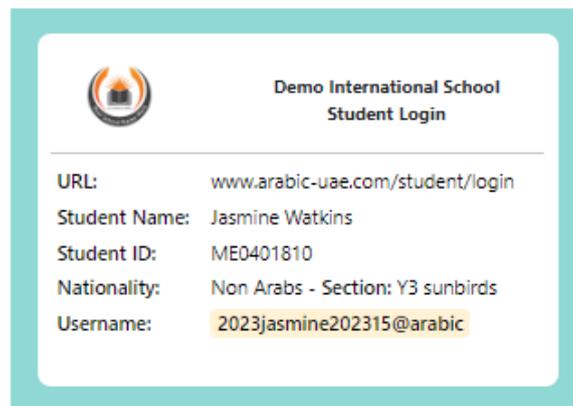
The screenshot shows the ABT Assessments website. The navigation bar includes 'Home', 'Why ABT!', 'ABT Documents', 'Our Products', 'Webinar Certificates', 'Contact Us', and 'Demo Assessments' (highlighted with a red box and circled '1'). Below the navigation, there is a 'Schedule an Appointment' button. The main heading is 'ABT Assessments' with the subtitle 'The International Benchmark Test For Arabic Subjects'. A prominent message states 'ROUND TWO of the ABT Assessments window will close at' followed by a countdown: 11 Days, 19 Hours, 20 Minutes, and 20 Seconds. A dropdown menu is open, listing assessment categories: Arabic Benchmark Test for Arabs, Arabic Benchmark Test for Non Arabs, Islamic Benchmark Test for Arabs, Islamic Benchmark Test for Non Arabs, Social Studies Benchmark Test for Arabs, Social Studies Benchmark Test for Non Arabs, Reading Benchmark Test for Arabs, Reading Benchmark Test for Non Arabs, and KG Benchmark Test. A circled '2' is next to this list. At the bottom, there is a graphic of a tablet displaying a progress chart for 'The progress trends over time' with sections for Writing, Reading, Speaking, and Listening.

- Select the subject from the list
- Direct Login as below.

The screenshot shows the student login page. At the top is the ABT logo. Below it is an illustration of a student at a laptop. The text 'Student Log in | دخول الطالب' is centered. Below this is a text input field labeled 'اسم المستخدم - Username' with the value 'demo-a'. A red arrow points to the 'تسجيل الدخول - Log in' button.

Login cards and QR codes

- The school will receive two versions of the login details.
- All the information will be included (URL, Student information and username)
- The school must generate the cards from the control panel to be ready on the assessment day.
- Every student has one card and one QR code to access the assessment, depending on the device they will use.



Control assessment`s availability

- ❖ The school can control the assessment`s availability from the school control panel; This will be during the window.

The screenshot displays the 'Scheduling the assessments' interface. On the left sidebar, 'Scheduling Assessments' is highlighted with a red box and labeled '1'. The main content area has a form with 'Years' set to '2023-2024' (labeled '2'), 'Student Section' with 'Arabs' selected (labeled '3'), and a 'Save' button (labeled '6'). Below the form is a table with columns for 'Grade', 'Section', 'Reading', 'Listening', 'Writing', and 'Speaking'. The table rows are numbered 1 to 12, and each row has a 'Section' dropdown set to 'Arabs' (labeled '4') and checkboxes for the skills. The 'Speaking' column has a checkmark in every row (labeled '5').

1- **Select** scheduling assessments.

2- **Select** an academic year.

3- **Select** Arabs / Non-Arabs or Both.

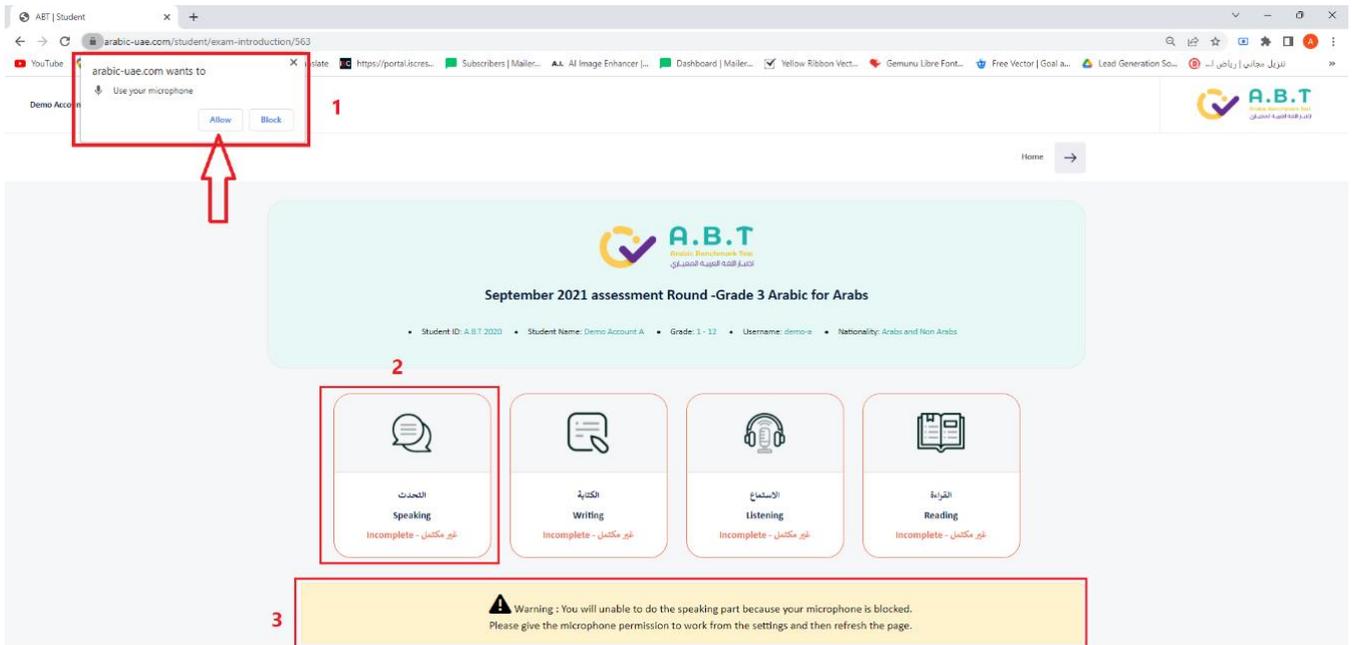
4- You can close the skills for all or some grades.

5- **Select** Grades / Skills individually.

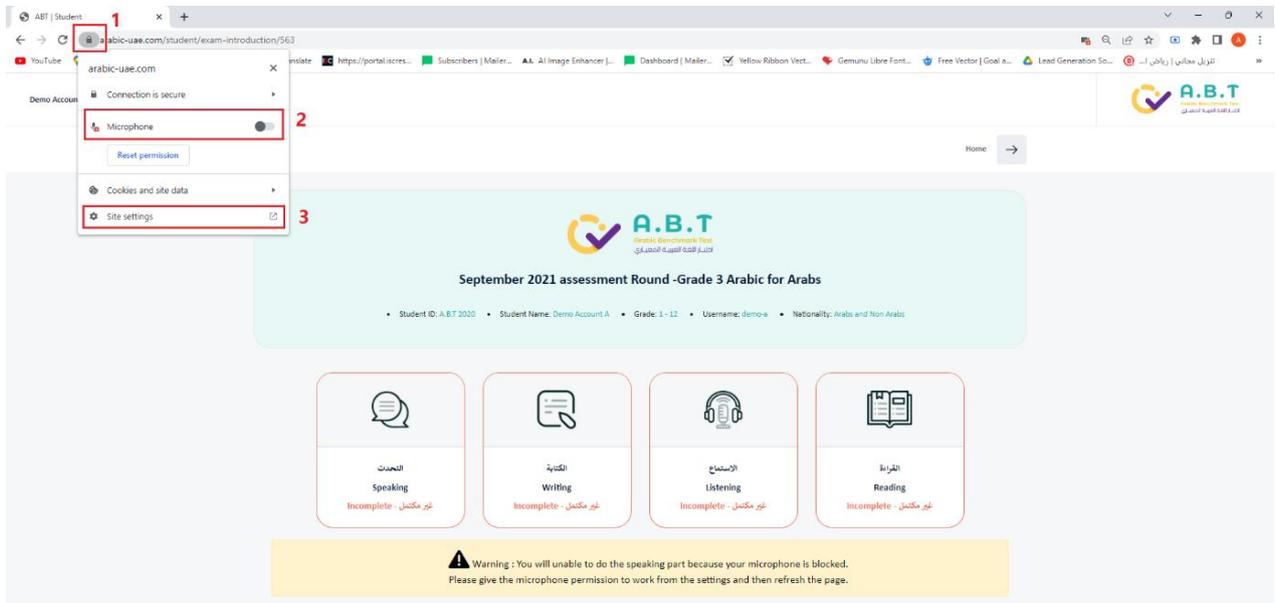
6- **Save**

- ❖ The schools must open/close the assessments based on the schedule sent to ABT, and assessments must be closed outside the school times.

Speaking permission



- For Speaking skill, Students must permit ABT to access the microphone to be able to record their answers.
- Without allowing a microphone, students cannot access the speaking assessment.
- If the yellow message still appears, the student's microphone is blocked.



- To sort this out, Select the black lock in the URL to allow the microphone, as in the above pic.
- Allow the microphone to record; otherwise, select this option from the site setting.

3. The assessment implementation

There are two ways to access the assessments.

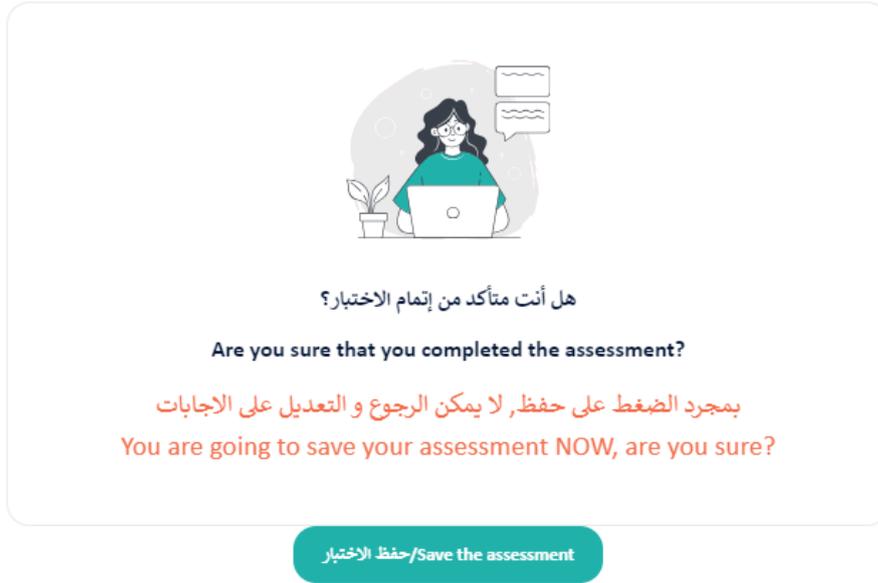
- Scan the QR code to access the assessment directly.
- Use the URL and enter the username in the login card.

Below are all the assessments' duration:

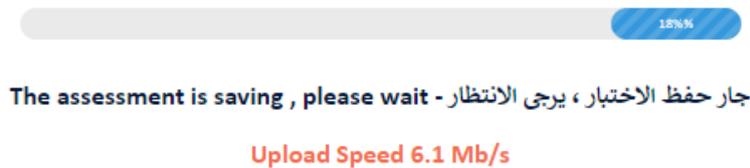
The assessment	Code	Duration	Logo
Arabic Benchmark Test	ABT	<p>There are four sessions.</p> <ul style="list-style-type: none"> ✓ Reading = 40 min ✓ Listening = 40 min ✓ Writing = 40 min ✓ Speaking = 40 min 	
Islamic Benchmark Test	ISBT	<p>There are three sessions.</p> <ul style="list-style-type: none"> ✓ Part 1 = 40 min ✓ Part 2 = 40 min ✓ Part 3 = 40 min 	
Social Studies Benchmark Test	SSBT	<p>There is one session.</p> <ul style="list-style-type: none"> ✓ Session = 40 min 	
KG Benchmark Test	ABT.KG	<p>There is one session.</p> <ul style="list-style-type: none"> ✓ Session = 40 min 	
Reading Benchmark Test	RBT	<p>There is one session.</p> <ul style="list-style-type: none"> ✓ Session = 40 min 	
Reading Fluency Benchmark Test	RFBT	<p>There is one session.</p> <ul style="list-style-type: none"> ✓ Session = 40 min 	

The assessment submission

- ❖ After each session, the student must save the assessment.
- ❖ Save button by the end of the questions.
- ❖ Save, then confirm.



- ❖ The student cannot save the assessment without answering all required questions.
- ❖ Students MUST wait till saving is completed 100%; otherwise, their answer will not save.
- ❖ After saving the assessment, the browser will redirect you to the main page.



4. Tracking the assessments

Track the Status of the assessments

1. Select (Track the assessments) from the school panel.

The screenshot displays the 'Uncorrected Students Terms' page in the A.B.T system. The sidebar on the left contains navigation options: Dashboard, Students, Writing Papers, Marking Requests, Scheduling Assessments, Attainment Report, Combined Report, The Comparison Report, and Progress Report. The 'Students' menu is expanded, showing 'Track the assessments' (highlighted with a red box and number 1), 'Marked assessments', and 'Not Started Yet'. The 'Marked assessments' sub-menu is also expanded, showing 'Started (Completed/Incomplete)' (highlighted with a red box and number 2) and 'Not Started Yet'. The main content area features a filter section (highlighted with a red box and number 2) with fields for Student Id Number, Name, Username, Year, Assessments, Class Name, Submission Date, Gender, SEN Status, Local Status, Student Type, Round, Completed Assessment, Completed Steps, and Order By. An 'Actions' button (highlighted with a red box and number 3) is located in the top right corner. Below the filter section is a table with columns for Name, Class Name, Assessment, Status, and Submission date. The table contains six rows of student data, each with a status indicator (A, B, C) and a submission date.

Name	Class Name	Assessment	Status	Submission date
Tarek Halawi tarek202387848@arabic	Class Name: 4 - Jumana SID Num: 4	September Grade 3 - Section B+ - 2023-2024 - NonArab Boy - NonCitizen - Sen	A B C	2023-09-13 14:44
Robert Karsten robert202325821@arabic	Class Name: 5 - Jumana SID Num: 4	September Grade 4 - Section B - 2023-2024 - NonArab Girl - NonCitizen - Normal	A B C	2023-09-13 11:17
Viola Duma viola202325909@arabic	Class Name: 2 - Hanan SID Num: 3	September Grade 1 - Section B - 2023-2024 - NonArab Girl - NonCitizen - Normal	A B C	2023-09-11 14:25
Theodore Evans theodore202352888@arabic	Class Name: 2 - Hanan SID Num: 3	September Grade 1 - Section B - 2023-2024 - NonArab Boy - NonCitizen - Normal	A B C	2023-09-11 14:21
Billie Youds billie202371158@arabic	Class Name: 2 - Hanan SID Num: 3	September Grade 1 - Section B - 2023-2024 - NonArab Girl - NonCitizen - Normal	A B C	2023-09-11 14:20

A. Marking completed: Status showing that the marking was completed for all these students.

B. Started (Completed/Incomplete): Status showing the skills status even if they are completed or still incomplete.

C. Not started Yet: Status showing the student list did not start the ABT assessments yet.

2. You can use this filter to generate the tracking sheet.

3. Export Excel.

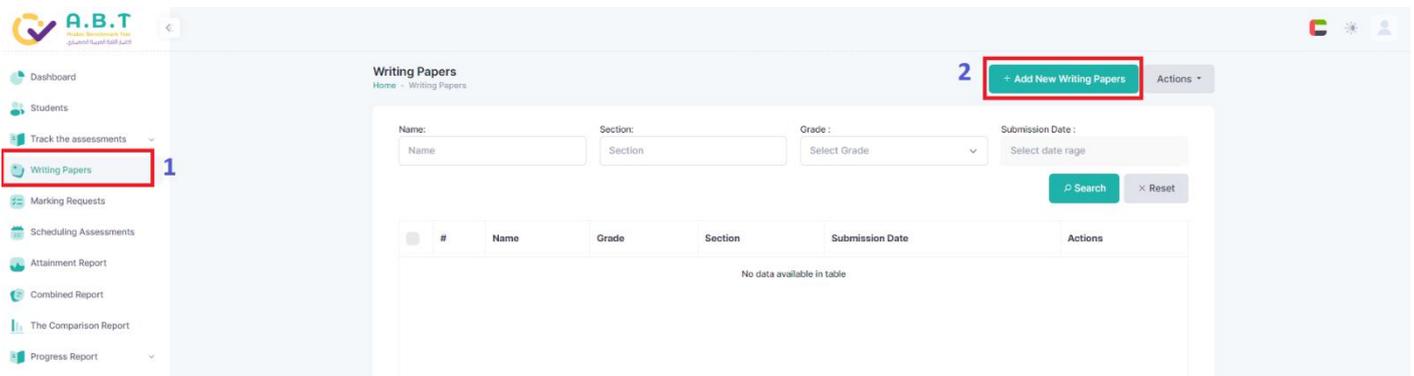
New admission registration

- ✓ The school needs to send the students list for any new students.
- ✓ The school must send all the information in the same ABT forms.
- ✓ The students' list must be sent one day before the assessment.

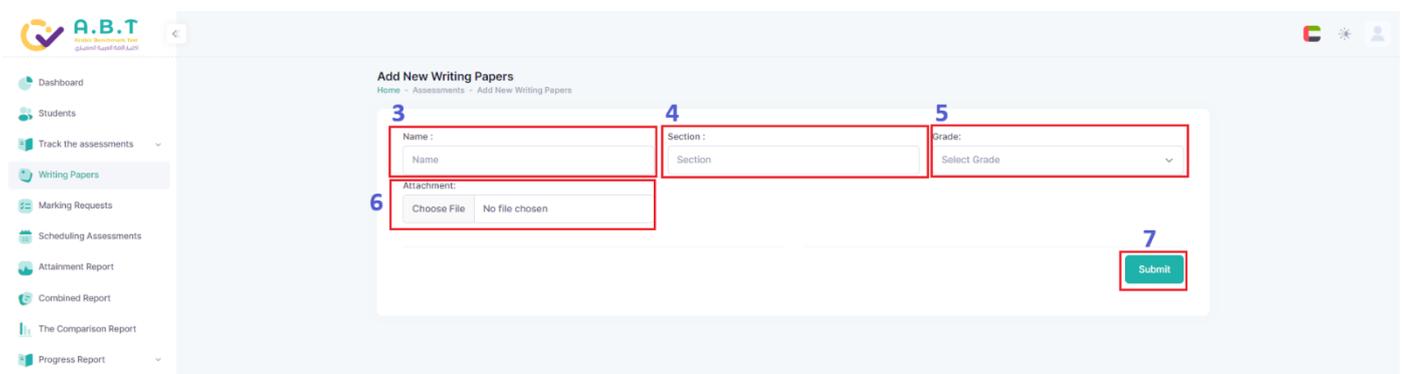
The absentees

- All absent students have permission to do the ABT assessments once they are back if this is within the window time.
- Students are NOT allowed to do ABT at home.
- Students are NOT allowed to do ABT assessments outside schoolwork hours (7:30 Am – 4:30 Pm).

5. Scan and upload the Writing papers



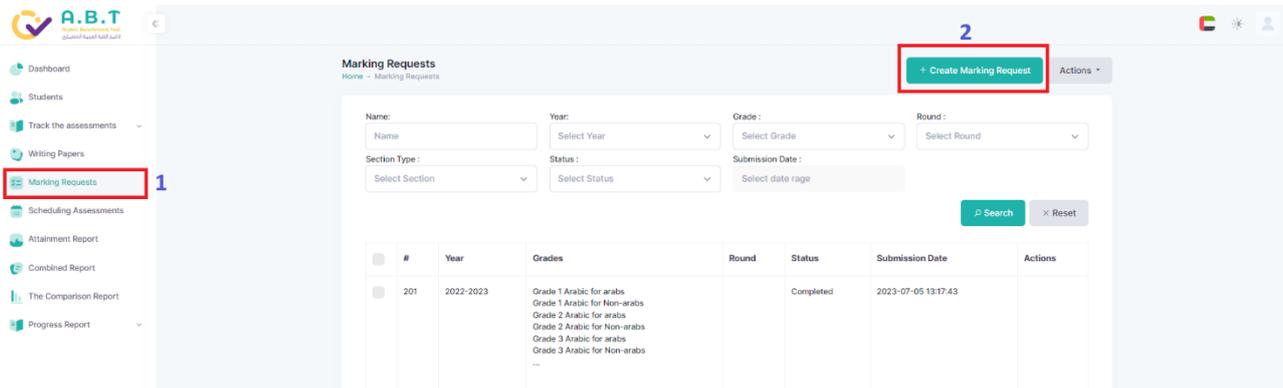
1. Select writing papers from the school control panel.
2. Add new writing papers.



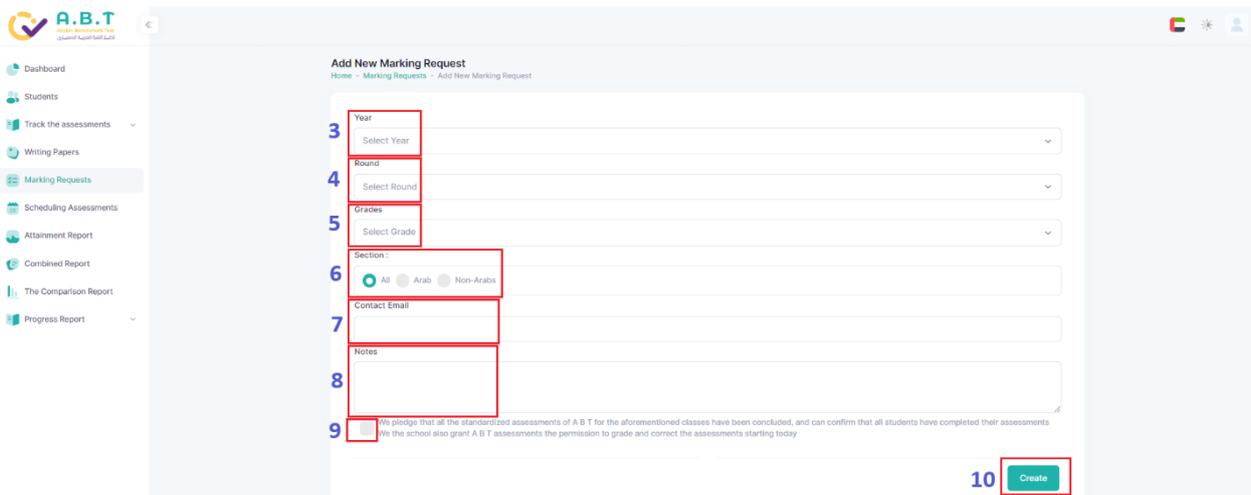
3. Enter the class/Grade Name.
4. Sections: Mention the sections Names or All.
5. Select the Grade from the list 1-12.
6. Upload the writing files after scanning (PDF)
7. Submit and wait till uploading finishes.

6. Marking Request

- The school must submit the marking request after finishing the ABT assessment.
- Marking will take seven workdays, and then the data will be available in the school control panel.
- The school will receive notifications for the status of the marking.



1. **Select (Marking Request)** from the school panel.
2. **Create a Marking Request.**



3. **Select the Academic Year.**
4. **Select the Round.**
5. **Select the Grade/Grades.**
6. **Section (Arabs or Non-Arabs)**
7. **Add the contact email to receive the notifications.**
8. **Add mention and info to send to the ABT Marking team.**
9. **Sign the box to accept the terms.**
10. **Create.**

7. Do's and Don'ts

Do's	Don'ts
Make sure the information shared with ABT is accurate and completed.	Refreshing the assessment page during the assessment.
Ensure all the ABT assessment requirements before the assessment.	Starting the ABT assessment without ensuring all the requirements.
Schedule the assessments from the school panel.	Leaving the assessments available from the school panel outside school time.
Make sure the students use only Google Chrome as the default browser.	Using another browser like Safari, Microsoft Edge... etc.
No less than 50 CM must always be kept between the students.	Not Keeping a distance between the students.
Ask the students to save the assessment after they have completed all their answers.	Saving the assessment early before finishing all the answers.
Ensure a strong internet signal and good coverage.	Conducting the assessments in an area with poor internet.
Ask the students to save the assessment after they finish and wait until the save is completed.	Closing the assessment page before the save is completed.

ABT Support

 	<p>00971503842666</p>	<p>ABT will create an official WhatsApp group for each school and add the ABT support team.</p>
	<p>Support@abt-assessments.com</p>	